



Nursery Admissions Policy at Henry Bradley Nursery Infant School

Statement of intent

Henry Bradley Nursery Infant School aims to provide a nursery experience for children that is high quality and geared towards a smooth transition into school. The Governing Body is the Admission Authority and is responsible for setting the school's Admission Policy. The policy is written to ensure fairness and equality for all those intending to begin their education at Henry Bradley Nursery Infant School. This policy follows non-statutory guidance, and the current School Admissions Code does not apply for nurseries and early years settings. This policy will be reviewed annually.

- All children are eligible for 15 hours of free nursery education from the term following their 3rd birthday.
- Children of working parents who meet government eligibility criteria may be entitled to 30 hours of free nursery education from the term following their 3rd birthday. This is made up of the 15 hours above and an additional 15 hours giving 30 hours in total.

Parents can find out about eligibility criteria for the 30 hour entitlement on the Derbyshire County Council website at the following link:

[Free childcare for 3 and 4-year-olds - Derbyshire County Council](#)

Admissions criteria for accessing nursery provision

Parents / Carers may place their child on the school list for a place in nursery at any time following their birth. Parents / Carers can do this by visiting the or telephoning the school office.

The school will maintain a nursery waiting list, which will be reviewed on a termly basis to contact parents / carers in the term before their child's 3rd birthday to check eligibility and interest for 30 hour provision. The school will then offer places using the following priority criteria on a termly basis until all nursery places are full for the academic year:

1. 15 hour funded provision for 3 year olds in the term following their 3rd birthday. Where there are more children eligible for a place than places available children's date of births will be used with the oldest children allocated a place first.

2. 30 hour funded provision for eligible 3 year olds in the term following their 3rd birthday. Priority will be given to children already accessing 15 hour provision where parents / carers wish to take up the 30 hour provision and have a valid eligibility code. Places will be allocated upon receipt of a valid eligibility code until all available places have been allocated.

3. 30 hour funded provision for eligible 3 year olds in the term following their 3rd birthday. Where children are due to take up a 15 hour place and parents / carers are eligible for 30 hour provision, places will be allocated upon receipt of a valid eligibility code until all available places have been allocated.

Over-subscription

If too many places are requested in our school and all council run schools or nurseries, governors will use the following order of priorities:

- 1) Children who have a 'safeguarding plan.'
- 2) Children who are – or likely to have an Education Health Care Plan
- 3) Children those families are suffering severe social and psychological stress which could significantly affect the child's development.
- 4) Other children from the normal areas of the school.
- 5) Other children from the wider area served by the school.

In the case of 4) and 5) above, priority in strict order of age will apply. As soon as a place is available, we will send you a letter inviting you to a meeting. Nursery Schooling is not compulsory and occasionally a parent may decide to turn down the opportunity of a place for their child. However, if you wish to accept, please be sure to return the acceptance slip before the stated closing date. We aim to offer at least two terms, often it is three or more in Nursery before admissions to full time schooling during the September in the academic year in which the child is five. This depends entirely on the number of children; and their ages; wanting to be admitted at any given time.

Reserve list

In circumstances where more applications are received than places available, and where the oversubscription priority criteria has been applied, children who are not offered places will be added to a reserve list in order of the criteria and not by date of application. If a place becomes available, the nursery will contact the parents of the child at the top of the list. The reserve list should not be considered a "waiting list"; if a request is made by a parent whose child has higher priority according to the admission criteria, other children will be moved down the list